

American Legion Auxiliary  
Department of Maine  
5 Verti Drive, Suite B  
Winslow, Maine 04901

NON PROFIT ORGANIZATION  
U.S.POSTAGE PAID  
PERMIT # 3  
OAKLAND, MAINE 04963

**RETURN SERVICE REQUESTED**



**American Legion Auxiliary  
Department of Maine**

**Dirigo Girls' State**

**June 16-21, 2019**

**Husson University**



**American Legion Auxiliary Department of Maine  
Dirigo Girls' State  
2019**

**73rd Annual Dirigo Girls' State  
June 16-21, 2019**

**Husson University - 1 College Circle - Bangor ME 04401**

**What is Dirigo Girls' State?**

Dirigo Girls' State is a non-partisan opportunity for young women to learn about responsible citizenship in a democratic society. The Girls' State program is a government simulation in which delegates role-play campaigns and elections for local, county and state government. Once elected delegates learn the operational processes under which our government functions. The bill writing process, the role of lobbyists and the judiciary are also explored.

**Eligibility**

To be eligible for Dirigo Girls' State young women must:

- Be legal residents of the United States
- Have completed their junior year in high school and have at least one more semester remaining before graduation
- Be keenly interested in government and current events
- Have high moral character
- Show strong leadership abilities
- Demonstrate above average scholastic achievement

**Sponsorship**

Any Unit of the American Legion Auxiliary may sponsor delegates. Any civic, fraternal, patriotic, business, or professional group that has the approval of the ALA Unit may contribute all or part of the fee. Family members of a delegate may not serve as contributors. After the Girls' State session each girl is expected to appear before her contributing organization, the local Auxiliary Unit, and her class or student body to report on her Girls' State experience. It is recommended that her school's Board of Directors be invited to attend one of these appearances.

**Application Process**

The (1) Girls' State Application, (2) Parental Consent/Girls' State Pledge (3) Medical Authorization, (4) Medical History, and (5) HIPAA forms can all be found at [maineala.org](http://maineala.org). The **five** completed forms must be submitted for each delegate and accompanied by a check for \$320.00 to:

Dirigo Girls' State  
Brenda Joy Stevens - Director  
PO Box 34  
New Portland, ME 04961

Registration Materials should be submitted by is May 18, 2019.

### **Cancellation**

It is extremely important for any delegate who discovers they are unable to attend the program that they notify the Girls' State Director immediately in order for an alternate to be selected. Failure to notify the Director by June 12<sup>th</sup> will result in the loss of the \$320 registration fee.

### **Registration**

Each delegate to Dirigo Girls' State must arrive at Husson University to register at 1:00PM on Sunday June 16, 2019.

### **Attendance**

The week of Girls' State is fast paced and sequential. All delegates should plan to arrive on time and stay for the entire program. Any exceptions will be handled individually by the program director, in advance of the program.

**Graduation is at 6:00PM on Friday June 21, 2019.  
Parents/guardians and families are encouraged to attend.**

### **Academic Scholarships**

Dirigo Girls' State offers three scholarships to its delegates. Once delegates are registered for the program, delegates will receive information regarding the online application for the Samsung Scholarship. The application for this scholarship must be completed prior to arriving at Girls' State. The winner of this \$1000 scholarship will be announced at the conclusion of the program on Friday. Delegates who complete the session are also eligible to apply for a \$300 and \$500 scholarship during their senior year in high school.

### **What to Wear**

- The weather is sometimes cold and sometimes unmercifully hot so bring clothing for all kinds of conditions and don't forget a raincoat or light jacket. We do a lot of walking back and forth between sessions so comfortable footwear is a consideration.
- We do have many guests who come and speak during the session and therefore we ask that delegates dress during the session be respectful. We are summer casual. Shorts, skirts and dresses are fine but should be of appropriate length and necklines should be conservative. Comfortable yet respectful attire is appreciated.
- Friday afternoon and evening's closing events are both 'dressy'. Some delegates wear the same outfit for both the Inauguration on Friday afternoon and the Graduation Ceremony Friday evening. However, should it be hot you might consider bringing an outfit for each event.

### **Miscellaneous**

- A nurse is on staff and available round the clock.
- Husson University Security is always on duty 24/7.

- Delegates are not permitted to bring cars to Girls' State. Any exception to this is made prior to the session with the Program Director. Delegates who are granted an exception will be expected to turn their vehicle's keys in to the Director at registration and will not be allowed to use their vehicles during the week.
- The food at Husson University is great and there is plenty of it. *Please let us know on your registration materials of any specific dietary need in order that the dining services can be prepared.*
- Delegates are expected to bring their own bedding, pillows and towels.
- Fans and extension cords are strongly recommended.
- Each room has a micro fridge unit for those who wish to bring snacks
- The dorms are set up for wireless communication
- Girls' State Yearbooks may be ordered for \$20 at registration and graduation.
- Girls' State bracelets will be for sale for \$15 at registration and throughout the week while the supply lasts.
- There is very little need for money at Girls' State. We strongly advise delegates not to bring large amounts of money to the session.

#### **Dirigo Girls' State and Husson University Campus Rules**

1. Delegates of Girls' State shall not leave the campus of Husson University without prior approval from their parent(s) and the Girls' State Program Director. Any delegate violating this will be sent home immediately.
2. All delegates are expected to be prompt at all sessions, ceremonies and meals.
3. All delegates will participate in the flag ceremony to which they are assigned.
4. Any delegate who is ill or injured will report to the nurse immediately.
5. No delegate will be allowed to have a car on campus.
6. Cell phones are to be used only during free time.
7. All Husson University property and equipment will receive proper respect and care. Nothing may be pinned, pasted or nailed anywhere on the Husson Campus.
8. Lights should be turned off and doors should be locked when delegates leave their rooms.
9. Gum is prohibited in the Gracie Theatre, Newman Gymnasium, Husson auditoriums or the dining commons.
10. No food or drink is allowed in the Gracie Theatre, Newman Gymnasium or Husson auditoriums.
11. Dirigo Girls' State will not be responsible for bills incurred by staff or delegates without prior written permission of the Director.
12. All delegates and staff members will conduct themselves with respect and courtesy towards each other as well as to the Husson University staff.

**American Legion Auxiliary Department of Maine  
Dirigo Girls' State Board of Directors**

Director	Brenda Joy Stevens ~ <i>New Portland</i>
Assistant Director	Katie Hallman ~ <i>West Farmington</i>
Education Directors	Edith Smith ~ <i>Bangor</i> Andrea Stairs-Davenport ~ <i>Gorham</i>
Girls' State Committee	Tiffany Townsend ~ <i>Yarmouth</i> Allison Arbo ~ <i>Bradley</i>
Department President	Joan Caron ~ <i>Sabattus</i>
Department Secretary	Michelle McRae ~ <i>Oakland</i>
Department Treasurer	Nancy True ~ <i>Gray</i>
Department Finance Chairman	Lois Hubbard ~ <i>Jonesport</i>



## American Legion Auxiliary – Department of Maine Dirigo Girls' State

### Dirigo Girls' State 2019 – June 16-21, 2019 at Husson University

Each American Legion Auxiliary Unit and high school in the state will be notified that the 2019 Girls' State applications are available at

[www.maineala.org/dirigo-girls-state](http://www.maineala.org/dirigo-girls-state)

The application consists of five forms: (1) Girls' State Application (2) Parental Consent Form (3) Medical Authorization Form (4) Medical History Form and (5) the HIPAA Delegate Form. Once a delegate is selected, the **five** completed forms accompanied by a check made out to Dirigo Girls' State in the amount of \$320.00 should be submitted to:

Dirigo Girls' State  
% Brenda Joy Stevens - Director  
PO Box 34 - New Portland, ME 04961

- Registration materials are due by May 18, 2019.
- Additional information will be sent electronically to delegates in May, therefore **furnishing an accurate email on the application form is critically important!**
- Units who select alternates should have their alternate(s) submit all the application forms as well. Please write ALTERNATE at the top of all alternate forms and submit them with your other delegate applications. If you have more than one alternate, please indicate the order in which they should be contacted should one of your delegates be unable to attend.
- Any delegate unable to attend must notify the director by June 12<sup>th</sup> for their registration fee to be refunded.

It is strongly recommended that all units, high schools, potential delegates and their parents read the **2019 Dirigo Girls' State Informational Handout** located on the [www.maineala.org/resources](http://www.maineala.org/resources) website.

**Please do not hesitate to contact Brenda Stevens at [alderswamp@gmail.com](mailto:alderswamp@gmail.com) or (207) 628-4201 above with *any* questions.**







**American Legion Auxiliary – Department of Maine**

Dirigo Girls' State – PO Box34 – New Portland, ME 04961

Phone (207) 628-4201 Email: alderswamp@gmail.com Website [maineala.org](http://maineala.org)

**Dirigo Girls' State Application 2019 – June 16-21, 2019**

Student's Name \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*First Name Middle Last Name*

Mailing Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

*(PLEASE list a regularly checked email. This is critical for receiving Girls' State information.)*

Parent/Guardian Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Sponsor \_\_\_\_\_

*(Auxiliary Unit)*

Sponsor's Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Contributor \_\_\_\_\_

*(Organization or Person(s) who contribute the \$320 registration fee. May be the same as the sponsor.)*

Contributor's Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

**It is important that all of the above is filled in accurately and LEGIBLY. Please feel free to call the number above if you have ANY questions.**

**By signing this candidate's application to Dirigo Girls' State I certify that she is a legal resident of the United States and student in good standing at our high school.**

Principal's or Guidance Director's Signature \_\_\_\_\_ School's Telephone Number \_\_\_\_\_

Complete Name of the Student's High School \_\_\_\_\_

**Organizations and schools who select alternates for their delegates should fill out applications for each alternate and write ALTERNATE across the top of their forms. Organizations and schools who select more than one alternate should indicate an order their alternates be considered should that become necessary.**

**This form is one of five that needs to be completed and mailed with the \$320 registration fee made payable to Dirigo Girls' State at the address above by  
May 18, 2019**





**American Legion Auxiliary – Department of Maine**

Dirigo Girls' State – PO Box34 – New Portland, ME 04961

Phone (207) 628-4201 Email: alderswamp@gmail.com Website [maineala.org](http://maineala.org)

**Parental Consent Form – 2019**

I hereby give consent for \_\_\_\_\_ a legal resident of the United States, to participate in the 2019 American Legion Auxiliary Dirigo Girls' State Program to be held June 16-21, 2019 at Husson University, 1 College Circle, in Bangor.

By signing this form, I understand that:

My daughter must arrive at Husson University on Sunday June 16, 2019 at 1PM for registration. Due to the intensity of the program, late arrivals, early departures and any request for a delegate to be released temporarily and returning on the same day will be handled on a case by case basis with the Girls' State Director and will be supported by the parent(s) of the delegate. All delegates should be prepared to arrive on time and stay for the duration of the program. The program concludes after graduation on Friday, June 21, 2019.

My daughter is not to bring an automobile to the program. Any exception to this will be made prior to the beginning of the program, in writing, between the delegate's parents and the Girls' State Director.

Parts of the Girls' State Program may be filmed/or photographed. By granting my daughter permission to attend Dirigo Girls' State, I hereby consent to my daughter being filmed/or photographed while participating in the program. I understand that videos or images of my daughter may appear on [www.maineala.org](http://www.maineala.org) and/or other media websites created or authorized by the Girls' State Program.

Parent of Guardian's Name (Printed) \_\_\_\_\_

Parent or Guardian's Signature \_\_\_\_\_

**Girls' State Pledge – 2019**

As a citizen of Dirigo Girls' State, program of the American Legion Auxiliary, Department of Maine, I voluntarily make the following pledge:

I will obey the rules of Dirigo Girls' State.

I will be present for every portion of the Girls' State session and will remain for its entirety, including Friday Night graduation.

I will take serious and conscientious interest in discharging my duties and as citizen of Girls' State. I understand this is an Americanism program and that it as a student of local, county and state government I will stand, salute and show proper respect for the Flag of the United States of America and the playing of the National Anthem.

If elected to office, I will serve that office to the best of my ability.

I will abide by the judgment of those responsible for this Americanism Program.

I will make a formal report (written or oral) of my impressions of Girls' State upon my return home.

In so far as possible, I will take an active part in the affairs of the party in the town and county to which I am assigned.

I will be fair and honest in all my dealings with my fellow citizens.

Delegate Signature \_\_\_\_\_

**This form is one of five that needs to be completed and mailed with the \$320 registration fee made payable to Dirigo Girls' State at the address above by**

**May 18, 2019**





**American Legion Auxiliary – Department of Maine**  
 Dirigo Girls' State – PO Box34 – New Portland, ME 04961  
 Phone (207) 628-4201 Email: alderswamp@gmail.com Website [maineala.org](http://maineala.org)

**Dirigo Girls' State Medical Authorization Form 2019**

I hereby authorize the American Legion Auxiliary Girls' State Staff to consent to medical treatment for my daughter,

\_\_\_\_\_ **Student's Full Name & Date of Birth**

should an emergency arise and should I not be readily available to give such consent. I will not hold the American Legion Auxiliary Dirigo Girls' State responsible for the consequences of exercising this power, so long as such persons act in good faith with the best interest of my child in mind. I expect to be informed of my child's condition and of treatment provided as soon as possible.

I further consent to any treatment by any hospital or medical provider, which in their judgment is in the best interest of my child. I will not hold any hospital or medical provider responsible for the consequences of accepting my child for treatment upon receiving the consent of the American Legion Auxiliary Dirigo Girls' State and upon being shown this medical authorization.

Any medical or physical conditions that the DGS Staff should know about should be described on the Medical History Form in the application packet. ***Do not hesitate to contact the Director with any special arrangements needing to be made in advance.***

\_\_\_\_\_ *Doctor or Medical Provider's Name & Phone Number*

Parent/Guardian Name: \_\_\_\_\_

Phones: cell: \_\_\_\_\_ home: \_\_\_\_\_ work: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Phones: cell: \_\_\_\_\_ home: \_\_\_\_\_ work: \_\_\_\_\_

Emergency Contact if persons above are not available: \_\_\_\_\_

Phones: cell: \_\_\_\_\_ home: \_\_\_\_\_ work: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**This form is one of five that needs to be completed and mailed with the \$320 registration fee made payable to Dirigo Girls' State at the address above by  
 May 18, 2019**





**American Legion Auxiliary – Department of Maine**

Dirigo Girls' State – PO Box34 – New Portland, ME 04961  
Phone (207) 628-4201 Email: alderswamp@gmail.com Website [maineala.org](http://maineala.org)

**Dirigo Girls' State Medical History Form – 2019**

Student's Name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Does the student have any allergies (please circle one): YES NO  
If yes, please list, along with the reaction and how it is treated: \_\_\_\_\_

Does the student have diabetes? YES NO  
If yes, who is her diabetes doctor: \_\_\_\_\_ Office Phone: \_\_\_\_\_

Does she use an insulin pump? YES NO  
If yes, what make and model? \_\_\_\_\_

**Please send a copy of her Diabetes Road Map to Dirigo Girls State for our records – if this changes between sending it to us and her arriving at Dirigo Girls State, please bring an updated copy**

Does the student have asthma? YES NO Is it exercise induced asthma? YES NO  
If yes, who is her asthma doctor: \_\_\_\_\_ Office Phone: \_\_\_\_\_

**Please send a copy of her Asthma Action Plan to Dirigo Girls State for our records– if this changes between sending it to us and her arriving at Dirigo Girls State, please bring an updated copy**

Please notify us of any other medical or health issues your student has: \_\_\_\_\_

What medications does the student take? Please list medication name, dose and frequency for all prescription and over the counter (OTC) medications: \_\_\_\_\_

Does the student administer her medications to herself at home? YES NO  
If no, are there concerns about her self-administering her medications? YES NO  
If yes, please explain: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_  
Phones: cell: \_\_\_\_\_ home: \_\_\_\_\_ work: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_  
Phones: cell: \_\_\_\_\_ home: \_\_\_\_\_ work: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please attach any additional pages you may feel are necessary.**







**American Legion Auxiliary – Department of Maine**

Dirigo Girls’ State – PO Box 34 – New Portland, ME 04961

Phone (207) 628-4201 Email: alderswamp@gmail.com Website [www.maineala.org](http://www.maineala.org)

**Dirigo Girls’ State Information Use Disclosure 2019**

In compliance with Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Federal Privacy Act of 1974, the American Legion Auxiliary Dirigo Girls’ State Planning Team recognizes that private information cannot be used or disclosed except as described. This includes such information as name, address, phone numbers, fax numbers, e-mail addresses, Social Security numbers and health information about staff members and youth program participants. The intended uses of the information collected for Dirigo Girls’ State are described below.

**Purposes**

1. To facilitate emergency health care, if needed
2. To assist with routine health care interactions with Dirigo Girls’ State Medical Staff
3. To register and process lists and name tags for youth and staff at Dirigo Girls State
4. To facilitate the creation of housing lists
5. To provide a directory of Dirigo Girls State staff members and participants

**Access**

1. Dirigo Girls’ State Planning Staff, Girls’ State Director and Girls’ State Medical Staff.
2. Basic contact information via the directory to Girls’ State Staff members and participants

**On-Site Storage**

1. Information will be secured in locked cabinets and office spaces

**Retention of Records Policy**

1. All documents relating to Dirigo Girls State will be retained for a minimum of three (3) years from the date of creation or last in effect. After this period of time has lapsed, the Dirigo Girls’ State Planning Staff will shred all of the documentation and dispose of it properly.

I have received and read the required Health Insurance Portability and Accountability Act of 1996 (HIPPA) Notice of Privacy Practices, as provided above. This notice includes procedures that will be taken to assure that all personal and health-related information is kept confidential and protected. I also understand that this form must be returned, along with the 2019 Dirigo Girls State Medical form in order to participate in all activities related to the Dirigo Girls’ State session to be held June 16 - 21, 2019.

\_\_\_\_\_  
Delegate’s Date of Birth

\_\_\_\_\_  
Name of Girl’s State Delegate (Printed)

\_\_\_\_\_  
Signature of Girls’ State Delegate

\_\_\_\_\_  
Name of Parent/Guardian (Printed)

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date of Signatures

**This form is one of five that needs to be completed and mailed with the \$320 registration fee made payable to Dirigo Girls’ State at the address above by May 18, 2019**

